APPLICATION OVERVIEW
Key Biscayne Women's Giving Circle Grant

The Key Biscayne Women's Giving Circle is devoted to growing philanthropy among women, with the aim of identifying and financially supporting programs for women and/or children in need throughout Miami-Dade County. The Key Biscayne Women's Giving Circle is a fiscal sponsorship fund operating under the Key Biscayne Community Foundation's 501(c)(3) charitable umbrella.

Eligibility: Nonprofit, tax-exempt community-based organizations

Limitations: Programs generally not considered are: (1) Programs involving specifically religious or sectarian activities; and (2) Political activities or organizations.

Review Process: Grant applications will follow the following procedure: (1) applications will be screened by staff or grants committee members; (2) the grants committee will thoroughly review the applications; (3) a site visit or meeting with the applicant will be scheduled if necessary; (4) a recommendation will be brought to the executive committee for a vote; and (5) applicants will be notified in writing of the board's decision.

The following list covers the questions, fields, and forms that appear on the application. If you have questions or concerns, please contact us at *info@keybiscaynefoundation.org*.

- Name of Organization
- Year Incorporated
- Address
- Web Address
- Executive Director / President
- Contact Person's Name
- Contact Person's Title
- Contact Person's Telephone
- Contact Person's Email
- Project Title
- Project Description (max 75 words)
- Target Population
- Amount Requested
- Collaborating Organizations
- General Population Served (max 75 words)
- Services Provided (max 75 words)

- Board / Officers / Mission Statement (PDF)
- IRS Determination Letter of 501(c)(3) status or a Fiscal Agent's Letter (PDF)
- Evidence of Registration with the Florida Department of Agriculture & Consumer Services (PDF)
- Current Fiscal Year's Operating Budget (PDF)
- Most Recent 990 Tax Form & Audit (PDF)
- Project Narrative (PDF)
- Project Budget (PDF)

Impacting the LOCAL, GREATER, GLOBAL & COMMUNITIES.